



# Finance Department

November 22, 2011  
FINANCE #2011-41  
FILE CODE: F01

MEMO TO: Martha Rogers  
Director of Education

FROM: Janice Wright  
Superintendent of Finance

RE: **Trustee Expenses**

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**REPORT CLASSIFICATION: INFORMATION**

**BACKGROUND:**

In July 2009 the Ministry of Education issued a Trustee Expenditure Guideline. It contained a requirement for boards to post Trustee expenditures on the website.

**ISSUE:**

To share the Summary of Trustee Expenses with Trustees prior to posting on the website.

The summary is attached as Appendix A.

**RECOMMENDATION:**

THAT the report: Trustee Expenses (Finance #2011-41) dated November 22, 2011, be received.

**RATIONALE:**

Now that the audit of the 2010 2011 Financial Statements has been completed, a summary of Trustee Expenses has been prepared for posting on the Board website. The term of office for Trustees runs from December 1<sup>st</sup> to November 31<sup>st</sup> each year. This summary of expenses covers the financial year – September 1<sup>st</sup> to August 31<sup>st</sup>.

Expenses are reported for each Trustee in the following categories: Professional Development, Travel, Office Supplies and Meeting Expenses. It should be noted that Trustees Borden, Gohn, Schieck, Topping, and Cooper travel to Guelph for meetings. Trustee Busuttil is the Board's representative on the OPSBA Board of Directors and Trustee Bailey is a member of the Executive Council of OPSBA. Trustee Fairbairn is the voting delegate for the OPSBA Annual General Meeting. These positions require additional travel.

**UPPER GRAND DISTRICT SCHOOL BOARD  
TRUSTEE EXPENSES SUMMARY  
September 1, 2010 to August 31, 2011**

| Trustee                        | Notes | Professional Development | Travel        | Office Supplies | Meeting Expenses | 2010-2011 Total | 2009-2010 Total |
|--------------------------------|-------|--------------------------|---------------|-----------------|------------------|-----------------|-----------------|
| Robert Borden, Chair           | 1     | 3,589                    | 2,602         | 197             | 578              | 6,966           | 7,071           |
| Linda Busuttil, Vice Chair     | 2     | 2,574                    | 812           |                 |                  | 3,386           | 2,107           |
| Mark Bailey                    | 3     | 3,658                    | 204           |                 |                  | 3,862           | 1,766           |
| Kathryn Cooper                 | 1     | 761                      | 1,459         | 5               |                  | 2,225           |                 |
| Ralph Edwards (former Trustee) | 1     |                          | 241           |                 | 37               | 277             | 1,859           |
| Marty Fairbairn                | 4     | 3,314                    |               | 5               |                  | 3,319           |                 |
| David Gohn                     | 1     | 1,092                    | 945           |                 |                  | 2,037           | 1,813           |
| Susan Moziar                   |       | 1,196                    |               |                 |                  | 1,196           | 804             |
| Bruce Schieck                  | 1     | 1,015                    | 1,378         |                 |                  | 2,393           | 2,299           |
| Lynne Topping                  | 1     |                          | 2,513         |                 |                  | 2,513           | 2,695           |
| Jennifer Waterston             |       | 1,527                    |               |                 |                  | 1,527           |                 |
| Dan Best (former Trustee)      | 1     |                          |               |                 |                  |                 | 644             |
| Student Trustees               | 5     | 4,687                    | 608           |                 |                  | 5,294           | 7,014           |
| <b>TOTAL</b>                   |       | <b>23,412</b>            | <b>10,761</b> | <b>207</b>      | <b>615</b>       | <b>34,995</b>   | <b>28,072</b>   |

## Notes:

In their liaison role, Trustees travel to visit schools and attend ad hoc committees and public meetings outside of their home communities.

1 - Travel to Guelph for Board Meetings.

2 - Member of the Board of Directors of Ontario Public School Boards' Association (OPSBA).

3 - Member of Executive Council of OPSBA

4 - Voting Delegate and Alternate member of the Board of Directors of OPSBA.

5 - Two student trustees served during the 2010 2011 school year.